

COUNCIL PROCEEDINGS
Casper City Hall – Council Chambers
April 4, 2023

1. ROLL CALL

Casper City Council met in regular session at 6:04 p.m., Tuesday, April 4, 2023. Present: Councilors Jensen, Cathey and Mayor Knell. Councilors Bond, Haskins, Gamroth, Pollock, Engebretsen, and Vice Mayor Pacheco attended the meeting virtually.

2. PLEDGE OF ALLEGIANCE

Mayor Knell led the audience in the pledge of allegiance.

3.A. REGULAR MEETING MINUTES

Moved by Councilor Engebretsen, seconded by Councilor Jensen to, by minute action, approve the minutes of the March 7, 2023 Regular Council Meeting, as published in the Casper Star Tribune on March 26, 2023. Motion passed.

3.B. EXECUTIVE SESSION MINUTES

Moved by Vice Mayor Pacheco, seconded by Councilor Gamroth to, by minute action, approve the minutes of the March 7, 2023 Executive Session. Motion passed.

3.C. REGULAR MEETING MINUTES

Moved by Councilor Cathey, seconded by Councilor Jensen to, by minute action, approve the minutes of the March 21, 2023 Regular Council Meeting, as published in the Casper Star Tribune on March 29, 2023. Motion passed.

3.D. EXECUTIVE SESSION MINUTES

Council inadvertently skipped this item to consider approval of the minutes of March 21, 2023 Executive Session. This item will be added to the next regular Council meeting for approval.

4. BILLS & CLAIMS

Moved by Councilor Pollock seconded by Councilor Engebretsen to, by minute action, approve payment of the April 4, 2023, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims 04/04/23

6HGroup	Goods	115.60
71Constr	Goods	3,120.00
ActnGlss	Services	1,250.00
AirInnvtns	Services	1,080.00
Airgas	Goods	3,605.02
All-OutFire	Goods	1,170.00
Alsco	Services	1,475.11
AltdVtrnry	Services	367.10
Amrgs	Goods	4,044.58
AMBI	Services	1,653.59
AppldCnepts	Goods	2,372.50

Ardurra	Services	6,989.12
Arrwhd	Services	359.75
AT&T	Services	1,005.76
Atlas	Goods	10,321.80
BlkHillsEnrgy	Utilities	76,709.33
BlkmnPrpn	Goods	1,872.08
BoysGirls	Services	14,372.75
BWorley	Reimb	150.00
CptlBusnsSystem	Services	61.80
CrlnaSftwr	Goods	510.00
Caselle	Services	156.00
CsprStrTrb	Services	820.40
CsprTinShop	Services	270.00
CsprTire	Services	210.00
CntrlTrk&Dsl	Services	5,610.97
CntryLnk	Utilities	13,691.87
CSimons	Reimb	338.00
CtyCspr	Services	203,645.27
CtyEvnstn	Services	49.95
CivicPlus	Goods	639.32
CMITeco	Services	45,694.24
CoastlChmcl	Goods	186.35
CocaCola	Services	16.50
CommTech	Services	83,506.00
CntnrCpmnts	Goods	6,447.54
Cnvrn	Goods	31,619.04
CoreMain	Goods	47,779.00
CPU	Goods	39,798.00
CrtAppntSpcl	Services	777.80
CwbySpplHse	Goods	421.46
Creed	Services	2,125.00
CrimeScnInfo	Services	122.00
CrwnCnstrctn	Services	41,306.00
DKpnr	Services	3,151.50
DckrAuto	Services	518.74
Dell	Goods	67,611.99
DKaiser	Reimb	150.00

DMarquez	Reimb	100.00
DsrtMtn	Goods	6,899.20
DooleyEnt	Goods	31,436.47
DPCIndstrs	Goods	13,077.47
EatonSlS&Svc	Services	635.00
EnrgyLabs	Services	1,400.00
ExpSvcs	Services	2,185.68
FlsbrgHolt&Ullevig	Services	4,602.56
FrgsnEnt	Goods	6,700.65
FIB	Goods/Invstmnts	722.00
Galloway & Company in	Services	13,375.00
Galls	Goods	1,429.78
Grngr	Goods	2,225.77
Hach	Goods	355.40
HrvrdDrgG	Goods	208.71
HDREngnrng	Services	40,133.03
HLockhart	Reimb	59.64
HitekCmm	Services	1,044.00
Homax	Goods	102,750.33
HometownMfc	Goods	196,826.00
Hose&RubrSply	Goods	143.36
HydroOptmztn	Services	3,388.50
IecUS	Services	10,865.00
ITCElctrel	Services	2,390.40
JWatson	Reimb	250.00
JacobsEngnrng	Services	21,074.85
JonasSftwr	Services	349.00
KarcherNA	Goods	6,154.79
Kinsco	Goods	10,789.91
KPatrick	Reimb	3,000.00
KLJSltns	Services	10,862.35
KnfRvr	Services	237.28
LIselin	Reimb	500.00
LNCrts&Sons	Goods	12,980.00
MercerHse	Services	8,001.32
MonsnIntrlSrv	Services	6,963.40
MotherSeton	Services	9,076.38

Motn&FlowCntrl	Goods	2,290.33
MillsPD	Services	84.00
MtnAlrmFire&Scrty	Services	4,273.50
MtnStLitho	Services	663.77
MtnStPipe	Goods	10,049.63
MtnWstTech	Services	1,000.00
MuniEmrgncySrvc	Goods	2,940.00
Nkaiser	Reimb	3,000.00
NCPL	Services	46,105.00
NCSO	Services	84.00
Norco	Goods	1,126.56
NrthwstCntcrtrs	Goods	959.32
NVACsprVet	Services	1,071.73
PaceAnlytclSrvc	Services	217.20
PCNStrtgs	Goods	335.70
Pedens	Goods	110.00
Pipelogix	Goods	2,000.00
PSantistevan	Reimb	31.49
PlmbngMstrs	Refund	351.00
PstlPros	Services	8,820.41
PwrPh	Services	1,458.00
RapidFirePrctctn	Services	6,925.00
RTasler	Reimb	150.00
RMcMillen	Reimb	100.00
RgnVIIIPrtr	Services	300.00
Roxel	Services	2,727.36
Ricoh	Services	10,700.00
RisslerPlmb	Services	2,880.61
RckyMtnAirSltns	Goods	167.16
RckyMtnAccred	Services	225.00
RckyMtnPwr	Utilities	148,587.12
RootrSwr	Services	1,639.30
Saltus Tech	Services	1,131.00
Serpentix Conveyor	Services	86,982.70
Shrts&More	Goods	500.00
SixRbbls	Goods	670.02
SmthPsych	Services	900.00

StOfWyo	Services	56,370.59
StellrPrgrmng	Services	1,993.75
SummitElctrc	Services	1,360.60
SummitFire&Scrty	Services	374.50
SunCntry	Goods	8,757.76
SJensen	Reimb	210.79
TrgtSpelty	Goods	1,455.48
Thtchr	Goods	18,298.00
TimFrc	Services	243.00
TriStOil	Services	577.50
TWEntrprs	Services	362.00
TylerTech	Services	1,062.80
Unifirms2Gear	Goods	431.80
UntdWy	Services	946.94
VrznWrsls	Services	604.10
VDiaz	Reimb	150.00
WstrnRes	Services	3,894.23
WstrnSign&Design	Services	130.70
WWCEngnrng	Services	18,338.25
WstlndPrk	Services	1,758.79
WLCEngnrng	Services	658.00
WyoMchnry	Services	6,893.56
Wyo1stAid	Goods	78.76
Total		1,738,970.87

4. COMMUNICATIONS FROM PERSONS PRESENT

Individuals addressing Council were: Will Gay, regarding the Westridge LAD. Council discussed the notification and neighborhood meeting process for the LAD. Council directed staff to hold another neighborhood meeting before the public hearing for this item with head engineers present.

5.A.1. ESTABLISH DATE OF PUBLIC HEARINGS

Moved by Councilor Cathey seconded by Councilor Jensen, to, by minute action, establish April 18, 2023, as the public hearing date for consideration of:

- a. A Resolution Authorizing a Real Estate Purchase Agreement Between Natrona County, Wyoming and the City of Casper, Wyoming Regarding the City's Sale of 8 Acres, More or Less, of Property Located at the Northeast Corner of East 12th Street and Conwell Street.
- b. An Ordinance to Create Local Assessment District 159 – Westridge Improvements.
- c. An Ordinance Approving a Zone Change of Lot 1, Majestic Mountain Addition, from PH (Park Historic) to C-2 (General Business).
- d. An Ordinance Approving the Highland Park Tennis Complex Addition, and the Associated Subdivision Agreement.

e. An Ordinance Approving a Plat, Subdivision Agreement, and Zone Change for the Lukasiewicz Subdivision in the City of Casper, Wyoming.
Motion passed.

6. PUBLIC HEARING - ORDINANCE

Mayor Knell opened the public hearing for the consideration of an ordinance amending liquor sections in the Casper Municipal Code.

City Attorney Nelson entered two (2) exhibits: correspondence from Fleur Tremel to J. Carter Napier, dated March 27, 2023; and an affidavit of publication, as published in the Casper Star Tribune, dated March 27, 2023. City Manager Napier provided a brief report.

There were no citizens speaking in favor of the ordinance. Speaking in opposition was: Seth Hollier. There being no other citizens to speak for or against the issue, the public hearing was closed.

Following ordinance read:

ORDINANCE NO. 5-23
AN ORDINANCE UPDATING AND AMENDING CHAPTER 5.08 OF
THE CASPER MUNICIPAL CODE, INCLUDING SECTIONS 5.08.150
AND 5.08.390.

Councilor Gamroth presented the foregoing ordinance for approval on first reading. Seconded by Councilor Haskins. Councilors Gamroth and Bond stated that he did not agree with changing the hours to earlier in the morning. Councilor Haskins explained that changing the hours will make the hours consistent across all types of liquor licenses. Mayor Knell stated that this also helps cater to golf course tournaments, clubs (such as VFW), and shift workers. Chief McPheeters stated that changing hours to 6 a.m. should not have a substantial effect on public safety, but changing the hours from 2 a.m. to 4 p.m., as suggested by Mr. Hollier, would have an impact on public safety within the City. Council discussed incentive programs suggested by Mr. Hollier, but stated that should be its own separate discussion and does not necessarily apply to this ordinance. City Clerk/Assistant to the City Manager Fleur Tremel, stated that hours can be changed four times per year for bars, but this would apply to all bars and would not be applied to a just one establishment. Councilor Pollock abstained from voting; Councilors Gamroth and Bond voted nay; and all others voted aye. Motion passed.

7. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 23-49
A RESOLUTION AUTHORIZING AN AGREEMENT WITH SHEET
METAL SPECIALTIES, INC., FOR THE WASTE WATER
COLLECTIONS BUILDING HVAC UPGRADES, PROJECT NO. 22-
039.

RESOLUTION NO. 23-50
A RESOLUTION AUTHORIZING CHANGE ORDER NO. 4 TO THE
AGREEMENT WITH INSITUFORM TECHNOLOGIES, LLC, FOR
THE NORTH PLATTE SANITARY SEWER REHABILITATION,
PROJECT NO. 20-015.

RESOLUTION NO. 23-51

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE 2022 BJA EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT AND A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF CASPER AND NATRONA COUNTY REGARDING THE DISTRIBUTION AND EXPENDITURE OF THE GRANT FUNDS.

RESOLUTION NO. 23-52

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF CASPER AND MOTOROLA SOLUTIONS, INC. TO CREATE A CITIZEN ENGAGEMENT PORTAL FOR THE CASPER POLICE DEPARTMENT.

RESOLUTION NO. 23-53

A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE CONTRACT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF CASPER AND FELSBURG, HOLT, & ULLEVIG, INC.

Councilor Engebretsen presented the foregoing five (5) resolutions for adoption. Seconded by Councilor Cathey. Motion passed.

8.A. CONSENT MINUTE ACTION

Moved by Councilor Jensen, seconded by Councilor Haskins, to, by consent minute action:

1. Authorize the Purchase of Two (2) New Two-Ton 4x4 Crew Cab with Dual Rear Wheel Cab and Chassis for Use by the Casper Fire EMS Department;
2. Authorize the Purchase One (1) New Half-Ton 4x4 Super Cab Pickup Truck with 6.5' Bed for Use by the Buildings and Structures Division of the Parks, Recreation, and Public Facilities Department;
3. Authorize the Purchase of One (1) New Front-End Wheel Loader for Use by the Solid Waste Division of the Public Services Department; and,
4. Authorize the Purchase of One (1) New Fourteen-Foot Dump Trailer for Use by the Parks Division of the Parks, Recreation, and Public Facilities Department.

Motion passed.

9. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest. Councilors thanks staff and citizens for their efforts in clearing roads and sidewalks during the snow storm.

10. ADJOURN INTO EXECUTIVE SESSION

At 6:57 p.m., it was moved by Councilor Cathey, seconded by Councilor Jensen, to adjourn into executive session to discuss litigation and personnel. Motion passed.

At 8:08 p.m., there being no further business, Mayor Knell asked for a motion to adjourn the executive session. Moved by Councilor Cathey seconded by Councilor Jensen. Motion Passed.

12. ADJOURNMENT

Council opened the meeting to the public. At 8:08 p.m. Mayor Knell called for a motion to adjourn the regular meeting. Moved by Councilor Cathey, seconded by Councilor Jensen. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor